

Format of Bio-data in respect of persons desirous of inclusion in DPE databank

1. **Name** : A.K. SURANA
2. **Father's Name** : Late Justice Shri S.J. Surana
3. **Date of Birth** : 24.2.1953
4. **Full Mailing address (with Telephone-landline & Mobile No. and E-Mail address)**

A.K. Surana, H-38 Nishat Colony, 74 Bungalows, BHOPAL 462 003

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5. Educational & Professional Qualification (Graduation onwards)

S.No	Course	Subjects	University / Institute	Year of Passing	Division/Class
1.	B.Sc.	Science	Jabalpur university	1973	1st
2.	Chartered Accountancy	Accounts, Law, Taxation, Management Economics and Auditing		1982	Not Applicable

6. Work Experience

S.No	Organization/ Institute	Post Held	Period (From-To)	Nature of Work
1	M.C. Bhandari & Co., Chartered Accountants, New Delhi	Articled Assistant	1973 -1977	Accounts, Taxation, Audit etc
2	M.C. Bhandari & Co., Chartered Accountants, New Delhi	Audit officer	1977 - 1981	Audit, Taxation & Financial Management
3	M.P. Film Development Corporation Ltd.	GM & Acting M.D.	1982 - 1991	Financial Planning & Management, Overall in charge for accounting, Taxation, and Statutory Compliances and Administration of the Company as the Chief Executive Officer
4	A.K. Surana & Associates, Chartered Accountants, Bhopal	Managing Partner	Continuing since 1984	Managing and guiding the firm in the various Consultancy services rendered by the Firm in Accounting, Auditing, Taxation, Law, Financial Management and Restructuring etc.

7. Whether SC/ST/OBC/Minorities/Women NO

8. Present Position: Practicing Chartered Accountant at Bhopal. Managing Partner of M/S A.K. Surana & Associates

9. Area of Specialization and numbers of years experience

More than 35 years of Experience.

Practicing chartered accountancy. Acquired wide experience and exposure in the field of Corporate Finance, Taxation, Statutory and Internal Audit of Banks, Public Sector Undertakings and Large Industrial Undertakings in Private Sectors.

Has vast experience and in-depth knowledge of various accounting standard and practices and has been guiding A.K. SURANA & ASSOCIATES a leading Chartered Accountants firm in the State and various clients regarding the accounting practices to be followed, Tax Planning and Financial Techniques and Corporate Management Policies.

Has good experience in reviewing re-structuring and developing financial management systems and accounting practices, budgeting, expenditure control, procurement procedure, finance, accounting, audit, company law and taxation matters for a host of projects and organizations in corporate and non-corporate entities in Government, Public and Private Sector as a consultant to a large number of Government / Non Government organizations and to various projects funded by bilateral and multilateral funding agencies like World Bank, ADB, DFID, USAID, IDA, OXFAM etc.,

Involved in various assignments as a team leader for diversified services rendered by the firm to companies, banks, financial institutions, non-profit organizations and the Government. The range of services includes audits, financial management, accounting, resource mobilization, financial re-structuring, feasibility studies, mergers and acquisitions, profit improvement strategies, software development and implementation, rehabilitation and Due diligence studies, legal and taxation matters and trainings. Rendered services in social sector includes identification of genuine NGOs, net working with funding agencies, audit, taxation and management services, financial monitoring and capacity building.

Nominated by the Central Government as a part time non-official Director under Chartered Accountant Category on the board of Punjab & Sind Bank from 31.12.2008 for a period of 3 years. Appointed as a Chairman of the Audit Committee of the Board and serving as a member on all the major sub-committees of the board including the Management committee, Risk management committee, I.T. committee, Large value fraud committee, IPO committee, Customers service committee, Compliance committee and Share holders grievance committee. During the present association with the bank played a pro active role in the development of professional management and formulation of policies and strategies to

improve the performance as well as the governance of the bank. Involved in the major initiatives taken by the bank which includes the launching of IPO of the bank, strengthening of control mechanism, implementation of the CBS, integrated risk management and financial inclusion etc.

NOVEMBER 1982 – JANUARY 1991

Worked with M.P. Film Development Corporation Limited (A wholly Govt. of Madhya Pradesh owned Undertaking) as Chief Executive Officer responsible for Planning Organization and implementing the various activities of the Corporation Viz., project formulation and appraisals, financial planning and Management, negotiations with financial institutions, compilation and finalization of accounts, administrative and company secretarial work.

Also practicing as a Chartered Accountant on Part Time basis.

10. Indicate how you fill the laid down criteria (Refer Annex)

A. Criteria of Experience Relevant clause A (iv)

A Chartered Accountant with more than 35 years of experience in all the fields of the Business Operations, Finance, Banking, Taxation and Legal Matters.

B. Criteria of Educational Qualification

Requirement Graduate Degree

A Graduate and a qualified Chartered Accountant and a Senior Fellow member of the Institute of Chartered Accountants Of India

C. Criteria of Age

Desired age band- 45-65 years

Age as on 01 January, 2012 – 58 years

Directorship held in companies (both CPSEs and Private)

(a) Past (during last 5 years) : A Government of India nominated Director, under C.A. category on the Board of Directors of Punjab & Sind Bank for a period of 3 years from 31/12/2008 to 31/12/2011.

(b) Present - NIL

Date: 14/06/2012


A.K. Surana