

TENDER NOTICE

Subject: Contract for supply of cut flowers in the room of senior officers in the Department of Public Enterprises.

Department of Public Enterprises intends to invite sealed quotations for awarding contract for supply of cut flowers in the room of senior officers in the Department of Public Enterprises for a period of one year. The quotations in sealed covers should be submitted to the undersigned at Room No.409-A, Block No.14, CGO Complex, Lodi Road, New Delhi before 3.00 p.m. on 1st May, 2017 along with the Earnest Money Deposit (EMD) of Rs.10,000/- in the form of Demand Draft/ FDR in favour of the DDO, Department of Public Enterprises. The tender will be opened at 3.30 p.m. on 1st May, 2017 itself. The list of cut flowers to be supplied is at Annexure-I for which rates may be quoted. The terms and conditions for supply of cut flowers, etc., are as under:-

1. The currency of the contract will be initially for one year which will be extended further, if work/ services are found satisfactory.
2. The contractor will be responsible to provide cut flowers in the room of senior officers in this Department on all working days and flower bouquet on requirement. *basis.*
3. The tender is not transferable.
4. The bidder should have previous experience of providing satisfactory services in the field of supply of cut flowers in at least two Government Department/ PSUs. Copies of experience certificates are required to be enclosed with the tender.
5. The firm should be registered with Central Board of Excise and Customs for Service Tax. Copy to be enclosed.
6. In the tender offer, the name/kind/size of cut flowers should be clearly indicated along with the rates.
7. Payment will be made on production of bills on quarterly basis. TDS will be deducted at source as per rule.
8. No advance payment in any case would be made.
9. Bids shall be submitted in respect of all items as mentioned in Annexure-I. Bids which do not quote for all the items as mentioned in Annexure-I will not be considered.
10. The qualified bidder will have to deposit Rs.10,000/- (Rupees Three Thousand only) in the form of Demand Draft/ FDR in favour of the DDO, Department of Public Enterprises as performance security. The validity of the performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. The EMD should be refunded to the successful bidder on receipt of Performance Security.
11. The Department reserves the right to reject any/ all bids without assigning reasons.

Harish Chandra

(Harish Chandra)

Under Secretary to the Govt. of India
Tel.No. 011-24366820

Annexure-I

S.No.	Type of arrangement	Quantity	Rates per piece (in Rs.)
1.	Normal Round Arrangement (as per seasonal flowers)	20 sticks	Rs.
2.	Small Round Arrangement (as per seasonal flowers)	15 sticks	Rs.
3.	Flower Bouquet (as per requirement)	30 stick	Rs.
4.	Flower Bouquet (as per requirement)	20 stick	Rs.